

TAKE ACTION NOW

PRE-PLANNING AWARENESS

CHECKLIST



CATHOLIC
MUTUAL
GROUP

PROPERTY PROTECTION CHECKLIST

Make sure property is firmly secured -
*Gutters, Shingles, and downed spouts to
properly migrate water away from building*

Ensure tree branches that are low/hanging
above building are well trimmed

Move items that could be damaged by water
to higher areas - Unplug all electronics

Secure all doors and windows with locks and
shutters if available

Outdoor furniture or other outdoor items
should be secured to prevent from
becoming projectiles

Ensure first aid kits are well stocked

Purchase necessities ahead of time - Water,
Food, Batteries, etc.

Ensure smoke alarm/emergency
notifications system have a battery backup

Have maintenance contacts for repair firms,
rental companies or designated contacts to
arrange for service in an emergency
*(Recommend contacting prior to storm and
reserve services if possible)*

Place sandbags along the bottom of your
entry doors

Document your emergency plan and share it
with appropriate employees, volunteers, and
parishioners - *Evacuation Route*

Have battery-powered flashlights and extra
batteries available.

Fuel vehicles and generators prior to storm

NOTES

EMERGENCY CONTACTS