



CATHOLIC MUTUAL GROUP

10843 OLD MILL RD, OMAHA NE 68154
1-800-228-6108

BUILDING REPORT FORM-"COMMERCIAL"

A

ITEM INFORMATION			
MEMBER #	LEDGER #	ITEM #	DATE
PARISH _____			
PARISH ADDRESS _____			
CITY, ST., ZIP CODE _____			
FORM COMPLETED BY _____		PHONE # _____	
ITEM NAME _____			
ITEM ADDRESS _____			
IS THIS BUILDING--> NEWLY CONSTRUCTED _____ DONATED PROPERTY _____			
AN ADDITION TO AN EXISTING BUILDING _____ RECENT PURCHASE _____			
AN EXISTING ITEM NOT LISTED BY CMG _____ OTHER _____			
EXPECTED USE OF THIS BUILDING (Church, Office, Classroom, etc.) _____			
ESTIMATED REPLACEMENT COST OF CONTENTS (Personal property value to be included in total insurable value) _____			
IS THIS BUILDING WITHIN 50' OF ANOTHER BUILDING OWNED BY PARISH AND INSURED BY CMG? ___ YES ___ NO			
IF YES, WHICH ITEM _____			

B

NEW CONSTRUCTION COSTS	
Complete this section if "newly constructed building" or "addition to existing building" is selected above	
CONTRACT COST TO CONSTRUCT	COMPLETION DATE
(If contract costs include any of the following, please indicate)	
SITE PREPARATION	ARCHITECT FEES
DEMOLITION COSTS	VOLUNTEER LABOR
PAVING/SIDEWALK	DONATED MATERIAL
LANDSCAPING	OTHER

C

SUPERSTRUCTURE	
Enter square footage calculations from page 4 if any	Enter as a percentage-must add up to 100%
BUILDING DETAILS	CONSTRUCTION CLASS
YEAR BUILT	PROTECTED STEEL FRAME
# STORIES (exclude basement)	CONCRETE FRAME
AVERAGE STORY HEIGHT	MASONRY
TOTAL SQFT (exclude basement)	FRAME
BASEMENT SQFT-UNFINISHED	STEEL FRAME
BASEMENT SQFT-FINISHED	PRE-ENGINEERED STEEL

D

EXTERIOR COMPONENTS	
Enter as percentage-each section must add up to 100%	
WALL FINISH	ROOF COVER
BRICK/FRAME	ASPHALT
BRICK/MASON	BUILT UP SMOOTH
SOLID BRICK	BUILT UP GRAVEL
CONCRETE BLOCK	COPPER
POURED CONCRETE	SINGLE PLY MEMBRANE
EIFS/MASONRY	SLATE
EIFS/FRAME	STEEL
STONE/MASON	TILE-CONC. or CLAY
STONE/FRAME	WOOD SHAKE
SOLID STONE	OTHER (type) _____
WOOD or VINYL SIDING/FRAME	
STUCCO/FRAME	
STUCCO/MASONRY	
OTHER (type) _____	

E

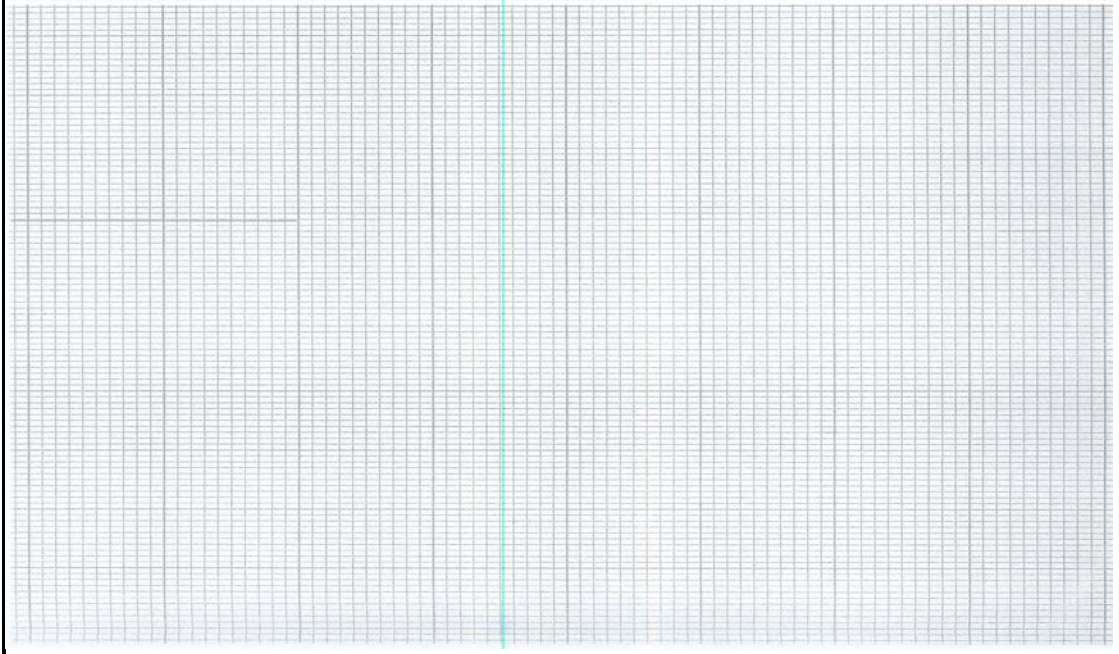
INTERIOR COMPONENTS			
Enter as percentage-each section must add up to 100%			
WALL PARTITION TYPE		INTERIOR WALL FINISH	
BRICK, SOLID	<input type="text"/>	DRYWALL	<input type="text"/>
POURED CONCRETE	<input type="text"/>	PAINT	<input type="text"/>
CONCRETE BLOCK	<input type="text"/>	PLASTER	<input type="text"/>
DEMOUNTABLE	<input type="text"/>	PLY/FIBER BOARD	<input type="text"/>
FOLDING	<input type="text"/>	CERAMIC TILE	<input type="text"/>
GLASS BLOCK	<input type="text"/>	QUARRY TILE	<input type="text"/>
STUDS/GIRTS	<input type="text"/>	TEXTURED	<input type="text"/>
OTHER (type) _____	<input type="text"/>	WALLPAPER	<input type="text"/>
NONE	<input type="text"/>	WOOD PANEL	<input type="text"/>
		OTHER (type) _____	<input type="text"/>
		NONE	<input type="text"/>
FLOOR FINISH		CEILING FINISH	
BRICK	<input type="text"/>	DRYWALL	<input type="text"/>
CARPET	<input type="text"/>	PAINT	<input type="text"/>
SEALER	<input type="text"/>	PLASTER	<input type="text"/>
HARDWOOD	<input type="text"/>	PLY/FIBER BOARD	<input type="text"/>
GYM-HARDWOOD	<input type="text"/>	SUSPENDED ACOUSTICAL TILE	<input type="text"/>
GYM-SYNTHETIC	<input type="text"/>	TILE-ACOUSTICAL	<input type="text"/>
MARBLE	<input type="text"/>	TEXTURED FINISH	<input type="text"/>
TERRAZO	<input type="text"/>	WALLPAPER	<input type="text"/>
TILE-ASPHALT	<input type="text"/>	WOOD PANEL	<input type="text"/>
TILE-VINYL	<input type="text"/>	OTHER (type) _____	<input type="text"/>
TILE-CERAMIC	<input type="text"/>	NONE	<input type="text"/>
TILE-QUARRY	<input type="text"/>		
OTHER (type) _____	<input type="text"/>		
NONE	<input type="text"/>		
HEAT SYSTEM		COOL SYSTEM	
HOT WATER/RADIATORS	<input type="text"/>	CHILLED WATER	<input type="text"/>
ELECTRIC BASEBOARD	<input type="text"/>	EVAPORATIVE COOLER	<input type="text"/>
FORCED WARM AIR	<input type="text"/>	FORCED COOL AIR	<input type="text"/>
HEAT PUMP	<input type="text"/>	HEAT PUMP	<input type="text"/>
ROOF TOP UNIT	<input type="text"/>	ROOF TOP UNIT	<input type="text"/>
THRU WALL UNIT	<input type="text"/>	THRU WALL UNIT	<input type="text"/>
SUSPENDED UNIT	<input type="text"/>	WINDOW UNIT(S)	<input type="text"/>
OTHER (type) _____	<input type="text"/>	OTHER (type) _____	<input type="text"/>
NONE	<input type="text"/>	NONE	<input type="text"/>
FIRE PROTECTION (enter each type up to 100%)		PLUMBING/ELEVATORS	
SPRINKLERS	<input type="text"/>	TOTAL # of FIXTURES	<input type="text"/>
FIRE ALARMS (pull stations)	<input type="text"/>	Count to include toilets, sinks, drinking fountains, etc.	
AUTOMATIC DETECTION	<input type="text"/>	# of ELEVATORS	<input type="text"/>

ANY ADDITIONAL COMPONENT DATA

G

BUILDING SKETCH

Indicate footprint of item with exterior measurements



H

SQUARE FOOTAGE CALCULATION WORKSHEET

Use this area for calculation of square footage, story height, and exterior perimeter

	SQFT	STORY HEIGHT	PERIMETER
FIRST FLOOR _____	_____	_____	_____
SECOND FLOOR _____	_____	_____	_____
THIRD FLOOR _____	_____	_____	_____
TOTAL _____	_____	_____	_____
UNFINISHED BASEMENT _____	_____	_____	_____
FINISHED BASEMENT _____	_____	_____	_____
EXPECTED USE OF FINISHED BASEMENT (Hall, Kitchen, Classroom, Storage, etc.) _____	_____	_____	_____
CRAWL _____	_____	_____	_____

I

SITE PLAN

In order to insure proper risk assessment, please provide directional proximity of this item to closet existing item owned by parish.

Accurate distance (in feet) must be noted between items

