

Handbooks

Handbooks may be put on line. The faculty handbooks should be accessible **only** to faculty members and not parents. A hard copy and /or an electronic copy of current and past handbooks must be available in the event that a legal suit is brought against the school. Legal counsel would want to know what the school policy and/or procedure was at that time. If you are using the webpage for parents to access the student/parent handbook, you need to be sure you keep a copy (hard or electronic) in a safe place. A copy should be kept in the school file permanently. Names of faculty and parents can not be included in the web page posting without permission.